

Freedom of Information Act Status Report

October 1, 2015 – December 31, 2015

Region 4

FOIA Processing Status	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Requests pending at beginning of quarter	135			
Requests received during quarter	193			
Requests processed during quarter	160			
Requests pending at end of quarter	168			
Requests backlogged at end of quarter	104			
Percentage of requests backlogged at end of quarter	62%			

**Freedom of
Information Act
Officer:**

Louann Gross

Reporting Period:
FY 2016 1st Qtr.

Oldest Requests for Region 4	Date Received
EPA-R4-2013-009010	08/12/2013
EPA-R4-2014-003271	02/03/2014
EPA-R4-2014-009186	08/05/2014
EPA-R4-2014-009538	08/15/2014
EPA-R4-2014-009803	08/25/2014
EPA-R4-2015-000015	10/01/2014
EPA-R4-2015-000018	10/01/2014
EPA-R4-2015-000054	10/01/2014
EPA-R4-2015-000104	10/03/2014
EPA-R4-2015-000260	10/07/2014

Office of Environmental Information
National Freedom of Information Act Program

Note: Please see page 2 for Status Report legend.

Status Report Legend

- **Requests pending at the beginning of the quarter:** Number of FOIA requests received prior to the beginning of the quarter and remaining open at the beginning of the quarter.
- **Requests received during the quarter:** Number of FOIA requests received anytime from the first day of the quarter through the last day of the quarter.
- **Requests processed during the quarter:** Number of FOIA requests processed anytime from the first day of the quarter through the last day of the quarter.
- **Requests pending at the end of the quarter:** Number of FOIA requests that have not been closed by the end of the quarter, including those still being processed within the 20 working day time limit and those for which processing has exceeded the 20 working day time limit.
- **Requests backlogged at the end of the quarter:** Number of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether an extension has been granted).
- **Percentage of requests backlogged at the end of the quarter:** Percentage of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether a time period extension has been granted for processing a FOIA).